Flow Chart on Handling Request for Advice/Assistance and Complaints on Discrimination/Harassment (on grounds covered under the HKU Equal Opportunity Policy)

Request for Advice/Assistance received by Equal Opportunity Unit

Explanation of Definitions/Procedures/Options

Resolved  Complaint in writing  Not within remit

Resolved

Informal Resolution  Formal Procedures

Not Resolved

Preliminary Inquiry

Preliminary Inquiry report considered by President and Vice-Chancellor

Matter to be referred to an outside body

Investigation by Discrimination Complaints Committee (DCC)

Case Dismissed

Complaint Substantiated  Complaint Unsubstantiated

Recommendation of Penalty

DCC Report submitted to President and Vice-Chancellor

Right of appeal under relevant University procedures

Note: This flow chart is for illustrative purposes only. For details, please refer to the University’s Procedures for Handling Discrimination/Harassment Complaints on the EOU website.